

**25 July 2018**

**Audit & Scrutiny Committee**

**Scrutiny Work Programme 2018/19 Update**

**Report of:** *Phil Ruck, Chief Executive*

**Wards Affected:** *All*

**This report is:** *Public*

**1. Executive Summary**

- 1.1 This report provides the 2018/19 draft scrutiny work programme for members consideration and is attached at Appendix A.
- 1.2 Members should note that the workplan is a timeline of the latest and proposed working position of the working groups and **not** the actual timeline of the subject matter or project being reviewed. These timelines are subject to change depending on the work and outcomes of the working groups.
- 1.3 The Committee is requested to consider the draft work programme at Appendix A and agree any amendments.

**2. Recommendation(s)**

- 2.1 That the Committee considers the Scrutiny work programme 2018/19 attached at Appendix A and agree any amendments for approval.**

**3. Introduction and Background**

- 3.1 At the Annual Council it was agreed that the committee structure would include the introduction of an Audit & Scrutiny Committee.
- 3.2 The Policy, Projects and Resources Committee agrees the Corporate Projects and scope that it requires to be reviewed by the Audit & Scrutiny Committee in 2018/19.
- 3.3 The Audit & Scrutiny Committee also has responsibility to review decisions made, or other action taken, in connection with the discharge by the responsible authorities of their crime and disorder functions. In addition it has

responsibility for the monitoring of Council service performance, including Performance Indicators and Formal Complaints.

- 3.4 The Scrutiny work programme should not include management or staffing issues which are the responsibility of the Head of Paid Service.

#### **4 Reasons for Recommendation**

- 4.1 The Constitution requires that the Audit & Scrutiny Committee agrees its Scrutiny work programme at each meeting of the Committee.

#### **5 Consultation**

- 5.1 None.

#### **6 References to Corporate Plan**

- 6.1 The vision of Transformation includes an action to improve the Council's governance arrangements, leading to faster, more effective decision-making. An effective scrutiny function is an essential element of that priority.

#### **7 Implications**

##### **Financial Implications**

**Name & Title:** Jacqueline Van Mellaerts, Interim Chief Finance Officer  
S151 Officer

**Tel & Email:** 01277 312829/jacqueline.vanmellaerts@brentwood.gov.uk

- 7.1 There are no direct financial implications arising from this report.

##### **Legal Implications**

**Name & Title:** Daniel Toohey, Monitoring Officer and Head of Legal Services

**Tel & Email:** 01277 312860/daniel.toohey@brentwood.gov.uk

- 7.2 There are no direct legal implications arising directly from this report.

#### **8 Background Papers**

- 8.1 None

## **9 Appendices to this report**

### **Appendix A – Amended Work Programme 2018/19**

#### **Report Author Contact Details:**

**Name:** Phil Ruck, Chief Executive  
**Telephone:** 01277 312500  
**E-mail:** [phil.ruck@brentwood.gov.uk](mailto:phil.ruck@brentwood.gov.uk)